

Appeals Procedure for FAR Solutions Limited Training Courses

Purpose	To allow students to apply for a reconsideration of an exam outcome for any module or degree classification or examination.
Grounds	<p>The student must be able to show that either there has been a procedural error or that there is new evidence concerning mitigating circumstances that was not made available to the examiners.</p> <p>Appeals will not be considered against the academic judgement of the examiners or in respect of the quality of teaching or supervision prior to the examination unless the student could not reasonably have been expected to have made this a subject of a complaint before the examination.</p>
Process	<p>The student must apply in writing to Fernando Rose, Managing Director, FAR Solutions Limited within 14 days of the publication of the exam results.</p> <p>If FAR Solutions Limited find that there is a prima facie case they will either determine that the appeal be upheld or refer the matter to the awarding body (NOCN) Appeals Committee where it will be dealt with in accordance with the established Procedures (involving a reopening of the issues originally dealt with by the Examiners).</p>
Contact	<p>FAR Solutions Limited 1st Floor Barclays House Gatehouse Way Aylesbury Buckinghamshire HP19 8DB</p> <p>Email: fsl@farsolutions.co.uk</p>

